

Plenary 4 Council meeting – 23 Sept 2014

2:00-3:30

PARTICIPANTS

Council members

- Fran Berman, Professor of Computer Science, Rensselaer Polytechnic Institute
- Patrick Cocquet, Chief Executive Officer, Cap Digital
- Tony Hey, Vice President, Microsoft Research Connections
- Kay Raseroka, Independent consultant and Trainer, IFLA Building Strong Library Associations
- Doris Wedlich, Chief Science Officer, Karlsruhe Institute of Technology (KIT)
- Ross Wilkinson, Executive Director, Australian National Data Service
- John Wood, Secretary General of the Association of Commonwealth Universities

Others

- Juan Bicarregui, RDA OAB Co-chair
- Hilary Hanahoe, RDA Secretariat
- Mark Parsons, RDA secretary General
- Beth Plale, RDA TAB Co-Chair
- Walter Stewart, RDA OAB Co-chair
- Andrew Treloar, RDA TAB Co-Chair

AGENDA, NOTES, DECISIONS & ACTIONS

1. **Report on post-Paris outreach and engagement activity presented by the chairs of the OAB (see Files 01a-c) — 10 min**
 - a. Report accepted
2. **TAB report on outputs and adoption (see File 02)— 10 min**
 - a. Report accepted
3. **Secretary General report (Files 03a-d) — 20 min**
 - a. Report accepted
4. **Budget and operational plans**

ACTION Ross: draft a letter from Council / Board of Directors to send a clear message to current funding agencies (Clare, Carlos & Irene) with the issue clear and what the impact and exact consequence of the problem is. Include momentum, progress, investments to date.

ACTION Ross, Fran & John: to speak to Clare, Irene & Carlos about this letter.

ACTION Ross & Fran: to speak to Sloan (Josh) and NIH (Jenny) to engage with Carlos, Irene & Clare

5. **Secretarial roles and activities— “managing down”**

Decision: a business plan needs to be put in place and Ross and Doris support him.

ACTION Mark: to draft a business plan for the alliance to be available, includes contributions to RDA through plenaries, for next Council telecon in October.

6. Relationships with WGs/IGs and other organisations— “managing across”

Decision: Secretary General needs to have a much more visible role at the plenary meetings

7. Relationships with funders and RDA— "managing up"

Sec gen relationship still unclear in RDAC. Council could make a suggestion with RDAC to find a role for Sec Gen. Resolve that post Rome.

8. General discussion and feedback from Council on progress and next steps around engagement and adoption. 30 min

ACTION Doris & Tony: to work out the level of engagement that Council requires

9. Determine content of brief Council report at the end of the Plenary including the focus on deliverables and adoption 10 min.

RDA US can host a venue and facilitator to host a 2 day meeting to work on strategy and focus to define a strategic plan.

10. Last details and such, like plans for Rome - 10 min

Plenary 6: japan need to give a response within a month

ACTION Mark: to follow up with Japan and give an answer by end October

ACTION Hilary: to update the plenary guidelines for mark.