TAB Report to Council
Françoise Genova & Andrew Treloar, 7 May 2018

Summary of TAB activities since the previous report to Council (dated 12 February 2018)

- TAB activities at P11:
  - As usual TAB made all efforts to have a representative in all the sessions. This is one of the roles of the TAB liaisons but they are not always available (we were constrained at P11 by the number of parallel sessions and a number of TAB members who could not attend the Plenary), and BoF sessions do not have a liaison. Sessions which require TAB presence are identified before the Plenary and a particular effort is made in those cases, including the presence of one of the co-chairs in some cases.
  - TAB/Chair meeting: As usual a meeting gathering the Group Chairs and TAB was organised before the Plenary. These meetings are well attended and enable lively discussions. Topics addressed: News from TAB (including Plenary scheduling – positive feedback on the contacts with some of the session proposers to ask them to improve the session description before acceptance); News from Secretariat (incl. Code of Conduct, Outputs); RDA Roadmapping exercise (follow-up of January Gaithersburg Chair Collaboration meeting, including discussion of a draft list of “RDA Metadata”\(^1\); Relationship with other organisations; Announcement of the next Chair Collaboration meeting (which will be held in Vienna, 13-15 June 2018, organised by Andreas Rauber).
  - “TAB Debrief” meeting (23 March afternoon): short report on the sessions attended by TAB members; general comments on the plenary meeting; discussion of I. Dillo possible resignation from TAB.
  - A. Treloar (fully) and F. Genova (partially) represented TAB in the Funders’ Forum (20 March). A. Treloar represented TAB in the Council meeting on 20 March afternoon and the OAB meeting on 23 March afternoon, he was thus unable to attend the TAB/Chair meeting and missed part of the TAB Debrief.

- TAB welcomed a new member, D. Koureas, who attended his first meeting on 26 April 2018 shortly after his designation by the Council to replace I. Dillo.

- Topics currently addressed by TAB:
  - Evaluation of new and updated Group case statements (standing item)
  - TAB role and responsibilities (for the RDA Governance Document)
  - Adoption Groups/WG follow-up
  - RDA outputs
  - TAB Transparency: following a comment made by R. Hanisch during P11, TAB is revisiting the possibilities to improve transparency on its activities. It is currently not possible to get additional help from the Secretariat with this so we are exploring options we can reasonably do ourselves. The current proposal to TAB is to publish the agenda of the meetings and the reports to Council.
  - Template for reviews of updated case statements
  - Preparation of input to the June Chair Collaboration meeting (A. Treloar will attend)
  - Scheduling of P12 preparation, including session proposal evaluation and session scheduling

\(^1\) [https://docs.google.com/document/d/1mj3NrwGKpwsCeqNWPVunSIPNvYEghXmxXJEWtQLM7u4/edit]