# OAB 1st informal meeting – 2 March 2016

Present: Juan (chair), Aaron, Amy, Fabrizio, Kevin, Raphael, Stephen, and Fotis (secretariat)

Duration: 1 hour

Agenda items:

1. **Role of OAB – Allocation of topics**
	1. Value and Engagement (for OMs). Attract also new members.
	2. Communication + Engagement (for RDA)
	3. Adoption + WG reviews. There is an open action on the areas of expertise of OA members. Discuss how to do it? With a structured template or leave it to the OA members?

**Action Fotis: Ask TAB: Are new WG/IGs being automatically clustered (on their 2D map)?**

* 1. Organisation/Coordination (organizing RDA itself)
	2. Participate in the Programme Committees for plenaries/side events at plenaries
	3. Planning the OA meetings at the next Plenary
	4. Other
		1. OAB involvement in Future directions/Council sub-committees
		2. Reporting into Council
1. **Quorum for decisions:**
	1. **Action:** **Check what other groups are doing: TAB?** And make a proposal. But probably consensus building optimal.
2. **Communications: Open to OA? Meetings, Transition-informing**
	1. Debate on whether there should be monthly OA-only meetings at one end (which may disengage non-OAB members) vs. OA monthly meeting at the other end (in which case the OAB’s role is not so evident). Ideas raised: Invite non-OAB members as observers, or have a standard item agenda for input from OA members and have quarterly open meetings with all members including plenaries.

**Initial Decision** **Continue as now (the meetings are already entitled as OAB meetings) and keep them open to all.** **Acton:** **Review status after a couple of months.**

* 1. **Action: Fotis to create a doodle for end of March – beg of April.**
	2. Transition-informing item: **Action:** **Co-chairs with Fotis: Send a message to all OA members announcing the OAB.**
1. **Process for election of co-chairs**
	1. No need to be a formal election process; agree by acclamation. Better to have a co-chair from a different region from Europe; Also gender. Amy Nurnberger nominates.
	2. **Decision:** **Amy is tentatively accepted as a co-chair** (pending formal approval from her organization). **Chairing of meetings rotates with timezones**.
2. **2 remaining seats from industry:**
	1. **Action: Fotis to circulate the list of OA members related to industry**. But probably only 3: STM (Association of publishers), CAP Digital (Competitiveness pole promoting entrepreneurship/ SMEs), Qivivo (startup on smart energy meter).
3. AoB